

## Position Title: General Medicine - Perioperative Registrar

Classification:	Registrar
Business Unit/ Department:	Based on rostered rotations - Organisation wide
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours base - as per unit roster
Reports to:	DiT Manager; Clinical Supervisors for each rotation; Directors of Physician Education; Chief Medical Officer
Direct Reports:	N/A
Financial management:	Budget: Nil
Date:	17/06/2020

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

Under the guidance of Medical Consultants, General Medical Registrars at Austin Health provide in-patient and out-patient care in general and acute medicine, and across a range of medical specialties. General Medical Registrars undertake a comprehensive learning, training and professional development program to support their FRACP exam preparation.

## About the Department

The Department of General Medicine provides services to in-patients and out-patients of Austin Health. The Department admits patients under the General Medicine bed card and provides outpatient services via outpatient clinics. Service is also provided to ambulatory patients in the Ambulatory Care Centre and in the Emergency Department. The Department of General Medicine also serves as the training ground for junior doctors who are aspiring to Fellowship of the RACP and for Advanced Training in General Medicine.

## Purpose and Accountabilities

The Department of General Medicine runs the perioperative service at Austin Health and the Heidelberg Repatriation Hospital. Surgical patients at Austin Health are often frail with multiple medical co-morbidities. The perioperative registrar is the initial point of contact for all surgical units who require General Medicine involvement. This includes, but is not limited to, routine referrals for management of complex co-morbidities as well as the identification and management of imminently deteriorating patients and those who are at risk of deterioration prior to their decline.

The perioperative registrar is also required to attend all Medical Emergency Team call (MET calls), provide acute stabilisation and resuscitation, and for those who remain on the ward, to follow-up these patients to ensure they physiologically improve and to prevent further deterioration. The perioperative registrars also attend all Code Blues and assist in resuscitation and immediate post-resuscitation care.

The General Medicine – Perioperative Registrar may be rostered to do additional or separate duties outside of General Medicine that would be compatible with physician training, including weekends and after hours cover.

### Role Specific

- Provide a consult service in a timely manner to all surgical patients as requested
- With the assistance of the surgical units, identify patients at risk of deterioration and manage them appropriately
- Attend MET (medical emergency team) calls and Code Blues
- Other duties as directed by the Director of Department of General Medicine

### Patient Support

- Provide appropriate patient care to: all in-patients referred for a general medicine consult in a timely manner

### Unit Support

- Support the Senior Medical Staff and other relevant Registrars in the care of the Department's patients

### **Daily Duty Requirements**

- Participate in the daily consultant ward rounds
- Assist the Peri-operative General Medicine Consultant on service to provide a high level of patient care
- Provide clinical support for other Registrars where this may be required due to workload or other unforeseen circumstances

### **Quality/Training**

- Ensure that patients and their families are given adequate information upon which to base treatment decisions and follow-up
- Participate in Unit meetings including
  - Department of General Medicine Meeting - Fortnightly
  - Hospital Grand Rounds - Weekly
  - Advance Training in Acute and General Medicine Training - Weekly
  - Perioperative Service Quality and Safety Audit - Monthly
  - Perioperative Service Journal club - Monthly
  - Advanced Training in General Medicine Education Session - Weekly
  - Case of the Week - Weekly
- Be responsive to patient and relative complaints, liaising with appropriate Senior Staff and the Patient Representative where required
- Notify appropriate personnel in a timely manner of any incident leading to an adverse outcome for a patient or staff member if such an incident occurs and complete a RiskMan incident report if deemed necessary

### **Communication**

- Facilitate excellent communication and liaise with other staff, General Practitioners and others involved in patient care
- Use and access your Austin email address on a regular basis to ensure that you are not excluded from CEU organised activities such as workshops and tutorials and kept up to date with communications from the Medical Workforce Unit and Austin Health as a whole

### **Medical Records**

- Complete appropriate documentation in the patient's hospital record. Entries should be legible, timely, regular and comprehensive so as to document important changes or decisions and ALL entries must be dated, designated and your name and signature clearly written. Notes should include adequate information for coding and patient care purposes

### **All Employees**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## Selection Criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values.
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note - eligible applicants will be assisted through this process if not currently registered).
- A minimum of three years' post-graduate experience as a medical practitioner.
- Demonstrated commitment to high quality patient care.
- Demonstrated teamwork and collaboration.
- Demonstrated ability to communicate at all levels.

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aboriginalemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	