

# Austin Health Position Description



## Position Title: Endoscopy Clinical and Research Fellow

Classification:	Fellow
Business Unit/ Department:	Surgery, Anaesthesia & Procedural Medicine
Agreement:	National Employment Standards
Employment Type:	Fixed-Term Full-Time
Hours per week:	38 hours
Reports to:	Chief Medical Officer through the Medical Director of the Division of Surgery and Director of Gastroenterology  Professional accountability is to the chairman, Division of Surgery
Direct Reports:	Nil
Financial management:	Budget: Not Applicable
Date:	July 2019

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

The objective of this position is to provide an Endoscopy Clinical and Research Fellow role to:

- Further training in Endoscopy, in particular Advanced Endoscopic techniques.
- Provide leave cover for Unit consultants and the Endoscopy Fellow for either outpatients clinics and or Endoscopy sessions.
- Provide support and teaching to Resident and Registrar medical staff through direction and management of patients.
- Support emergency Endoscopy work.
- Perform quality research at Austin Health
- Assess and facilitate the introduction of endoscopic equipment and techniques.
- Clinical and research development of the incumbent is a significant component of the role.
- Provide an alternate pathway to the Endoscopy Fellow position.

## About the Department

The Austin Gastroenterology Unit provides expert care in the fields of luminal Gastroenterology, Hepatology, interventional Endoscopy, intestinal failure and hepatocellular carcinoma.

Emergency and inpatient services are based at Austin Hospital while outpatient services and endoscopy are based on the Austin Hospital and Heidelberg Repatriation Hospital. In addition, a consultative service is provided for other Units within the health service. The Unit maintains an ongoing commitment to undergraduate and postgraduate teaching.

There are weekly multidisciplinary outpatient clinics for general Gastroenterology, inflammatory bowel disease, liver disease, viral hepatitis, hepatocellular carcinoma and intestinal failure/rehabilitation.

The Endoscopy service provided by the Gastroenterology Unit is the largest in the state, offering a weekly advanced Endoscopy outpatient clinic for complex referrals, in addition to routine gastroscopy, colonoscopy, endoscopic ultrasound (EUS), ERCP and balloon enteroscopy.

A Gastroenterology physiology laboratory has recently been established to provide upper Gastrointestinal and anorectal manometry, pH studies, capsule endoscopy and Fibroscan.

## Purpose and Accountabilities

### Role Specific:

### Clinical Care:

- To provide comprehensive gastrointestinal care to inpatients and outpatients
- To participate in Unit meetings and activities.
- To participate in the registrar on call roster as required.
- To provide a consultative service to other Units as required.
- To provide leadership and guidance to Registrars/Residents.

- To demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff.
- To provide efficient, safe and quality care across the continuum.
- To participate in the auditing and review of clinical practices to improve clinical outcomes.
- To attend Unit meetings and X-ray/pathology conferences
- To attend Upper GI MDT to facilitate and discuss cases that require input of Gastroenterology/Upper GI/Oncology and Radiation Oncology services. An example of contribution would be to highlight the availability of RFA for management of Barrett's cases that otherwise would not be referred.

### **Teaching and training:**

- Participation in both Under Graduate and Post Graduate teaching and nursing teaching if required.
- To develop clinical skills in gastrointestinal endoscopy and the management of the complete range of gastrointestinal conditions and to develop research and teaching skills in the field of gastrointestinal endoscopy.

### **Research:**

- Co-ordinate current clinical Endoscopy research where Austin Health is the lead site.
- Co-ordinate research for which Austin Health is a participating site
- Involvement in the applicants own studies as per discussions with supervising interventional consultants at the commencement of their employment term. This would involve:
  - Project design and ethics submission
  - Patient recruitment
  - Preparation of manuscripts for peer reviewed publications
- Depending on the success of the candidate a formal higher degree e.g. MD or PhD would be considered.
- Evaluation and introduction of new endoscopy equipment at Austin Health

### **Other:**

- To assist the Director of Endoscopy in administrative duties as required.
- To assist in making a safe working environment by reporting any incidents of unsafe work practices, sites or equipment.
- To assist in the resolution of identified issues as required.
- To participate in the Austin Health performance appraisal program as required.
- To undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer
- To participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when require, at the direction of management

### **All Employees:**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## Selection Criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of Gastroenterology.
- Dedication to delivering excellent service - to patients, all colleagues (nursing, medical, managerial, support staff), GPs and other contact points.
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels

### Desirable but not essential:

- A sound understanding of information technology including clinical systems

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aboriginalemployment/>

**Document Review Agreement**

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	

**Appendix 1: Weekly Timetable**

	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>AM</b>	INTERVENTIONAL LIST  <b>SUPERVISOR</b> RHYS VAUGHAN	UGI MDT – 0730    RESEARCH	TSC LIST (WEEKS 2,4)  <b>SUPERVISOR</b> MARIOS EFTHYMIU  ERCP  <b>SUPERVISOR</b> TBC	EUS LIST (WEEKS 1,3)  <b>SUPERVISOR</b> RHYS VAUGHAN	
<b>PM</b>	POST ENDOSCOPY CLINIC (TSC)		ADVANCED ENDOSCOPY CLINIC		ENDOSCOPY LIST  <b>SUPERVISOR</b> SUJIE CHANDRAN

**Additional notes:**

- Weekly timetable may change from day to day depending on clinical and research need.
- The days of attendance shall be agreed and arranged at least 4 weeks in advance. Outside these timeframes, any intended afternoon or day off will need to be notified to the Director of Endoscopy.