

# Austin Health Position Description



## Position Title: Hepatology Clinical Fellow

Classification:	Fellow
Business Unit/ Department:	Division of Surgery, Anaesthesia & Procedural Medicine
Agreement:	National Employment Standards
Employment Type:	Fixed-Term Full-Time
Hours per week:	38 hours per week
Reports to:	Chief Medical Officer through the Medical Director of Surgical CSU and Head of Gastroenterology Professional accountability is to the Chairman, Division of Surgery
Direct Reports:	N/A
Financial management:	Budget: Nil
Date:	April 2021

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

The objective of this position is to be a combined clinical and research post providing direct clinical and research experience, as well as multidisciplinary clinics in the public system at the Austin hospital.

- The Fellow will be expected to undertake Hepatology based research during the 12-month term. A number of clinical projects will be available under the supervision of Dr Marie Sinclair, A/Prof Paul Gow and A/Prof Adam Testro.
- The Fellow will participate in Hepatology clinics with multidisciplinary focus including, medical, dietetics and psychiatry, to enhance their understanding of assessment and management of patients referred for liver transplantation.
- The Fellow will gain experience in the inpatient care of Hepatology patients.
- It is expected that the Fellow would be involved in over 24 Hepatology consultations per week or more than 1000 per year.
- Attendance and participation in multidisciplinary clinics including Hepatoma and pre and post Liver Transplant.
- Provide Leave cover for Unit consultants either for outpatients or endoscopy sessions.
- Provide support and teaching to resident and Registrar medical staff through direction and management of patients.

## About Gastroenterology

The Department of Gastroenterology and Hepatology provides tertiary referral services in general Gastroenterology, Inflammatory Bowel Disease, Hepatology and Endoscopy across both the Austin and Repatriation campuses, as well as statewide services to Victoria and Tasmania for the treatment of acute and chronic liver failure.

It is also responsible for the medical management of Liver Transplant recipients at both the Austin and the Royal Children's Hospital, and provides Gastroenterology consultation and Endoscopy services to the Mercy Hospital for Women, which is co-located with the Austin.

Endoscopy procedures are performed in the Austin operating theatre complex, situated on Level 2 of the Harold Stokes building and in the Surgery Centre on the Repatriation Campus. There is a fulltime Head of Endoscopy and an Endoscopy Nurse Unit Manager who are responsible for the administration of Endoscopy services.

The Unit has strong commitments to teaching, clinical research and basic laboratory investigation, and there is a close link between the Units' research and clinical activities. Its special expertise in the management of liver disease and strong clinical research program attracts large numbers of patient referrals throughout Victoria, interstate and overseas.

It is recognised that the highly specialised services provided by the Department needs a wider range of skills that any one gastroenterologist could have. Therefore, individual Gastroenterologists will need to bring their own set of skills that will complement those of others, and enable the department to provide a comprehensive service.

Determining a practitioner's scope of practice will help protect the practitioner from demands that might be outside their area of expertise, and helps facilitate the allocation of clinical responsibilities to those with the most appropriate skills and experience.

## **Purpose and Accountabilities**

### **Role Specific:**

#### **Clinical Care**

- Provide comprehensive medical care of inpatients and outpatients under the care of the Liver Transplant Unit of the Austin Hospital.
- Participate in Unit meetings and activities.
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum.
- Participate in the auditing and review of clinical practices to improve clinical outcomes.
- Position is 0.5 clinical and 0.5 research (non-paid)

#### **Research**

- Undertake and complete in clinical research projects in Hepatology under the guidance of the Liver Transplant Unit. It is expected that the outcomes of this research will be presented at a national or international meeting and published in a peer reviewed journal.

#### **Teaching and training**

- Participate in both Under Graduate and Post Graduate teaching as required.

#### **Generic**

- Abide by Austin Health corporate policies and practices as varied from time to time.
- Participate in Austin Health performance appraisal program as required.
- Undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer.
- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management.

#### **Management/supervisory**

- Ensure a high level of work quality, develop, implement and monitor quality

improvement activities within the department/ward, in accordance with Austin Health Policies as varied from time to time.

- Ensure safe work practices and environment in accordance with Austin Health Policies as varied from time to time.
- Mandatory Training
- Ensure all new employees on commencement in the department/unit complete e-learning training on Fire Safety and Bullying & Harassment.
- Ensure that, at any given time, up to 80% of employees in the department/unit have completed e-learning training on Fire Safety and Bullying & Harassment.
- Ensure that employees responsible for acting as Fire Wardens Complete Fire Warden training every two (2) years and within one (1) month of commencing as Fire Warden.

#### **All Employees:**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## **Selection Criteria**

#### **Essential Knowledge and skills:**

- A commitment to Austin Health values.
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of Gastroenterology.
- Hold a Fellowship of the Royal Australasian College of Physicians or its equivalent.
- Demonstrated commitment to high quality patient care.
- Demonstrated capability and interest in clinical research.
- Demonstrated commitment to teaching of junior medical staff and medical advanced trainees.
- Demonstrated ability to communicate at all levels.
- Demonstrated clinical competency.
- Demonstrated understanding of Clinical Governance.
- Demonstrated teamwork and collaboration.
- Computer skills including use of email and the internet

#### **Desirable but not essential:**

- A sound understanding of information technology including clinical systems, applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aboriginalemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	