

Austin Health

Position Description



Position Title: Vascular Surgery Registrar - Unaccredited

Classification:	As per Agreement
Business Unit/ Department:	Neurosurgery Department, Cancer and Neurosciences Division
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours per week
Reports to:	A/Prof Jason Chuen, Head of Vascular Surgery, and the Chief Medical Officer, Austin Health
Direct Reports:	HMO's and Interns as required
Financial management:	Budget: N/A
Date:	9 June 2020

About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. www.austin.org.au/about-us

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

Position Purpose

A vascular surgical registrar is a key team member in the functioning of the Vascular Surgery Unit. The registrar team forms part of the departmental junior medical staff which administers day-to-day clinical management of patients under the direction of surgical specialists and the Head of Unit. Duties may include operative care, diagnostic procedures, ward and outpatient-based patient management, teaching, research and administrative tasks to support these functions according to the standards of Austin Health. Austin Health will assist in meeting the training requirements of RACS Advanced Surgical trainees in accordance with industrial guidelines and agreements.

About Vascular Surgery

The Vascular Surgery Unit, as part of the Cancer and Neurosciences Division, is responsible for the provision of services within the specialty to patients across Austin Health. The Head of Unit is A/Prof Jason Chuen. It provides a wide spectrum of services from outpatient and emergency management, vascular diagnostics, inpatient management, open and endovascular surgery as required with active teaching and research programs.

Located primarily at the Austin Hospital, the Unit is committed to the provision of high-quality patient care and maintains an ongoing commitment to Undergraduate and Postgraduate teaching. Also provided is a consultative service for other Units within Austin Health. The outpatient clinic runs weekly at the Heidelberg Repatriation Hospital campus of Austin Health.

Ward 6 West is the neurosurgery and vascular surgery ward located on level 6 of the Austin Tower. There is also a comprehensive vascular laboratory co-located on 6 North.

Purpose and Accountabilities

Role Specific:

There are a number of surgical sessions and outpatient sessions per week, pre-admission clinics are included in the outpatients sessions for some units.

Clinical Care

- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum.
- Attend and facilitate operating sessions as directed
- Provide a consultative service to other Units as required.
- Attend to all inpatient referrals within 12 hours
- Attend to emergency referrals as required
- Review and triage outpatient referrals as required

- Participate in the on-call roster
- Perform after hours work and night duty as required.
- Cover other surgical units as requested by the Hospital
- Participate in Unit meetings and Clinical sessions.
- Participate in the auditing and review of clinical practices to improve clinical outcomes.
- Maintain data entry into the Australasian Vascular Audit
- Attendance at Division of Surgery audit is compulsory and attendance at Surgical Grand Rounds is expected.
- Assist with duties within the Vascular Laboratory including triage, reporting and diagnostic duties as directed

Teaching and training

- Participate in ongoing medical education and professional development
- Participate in registrar presentations, audits and medical students teaching.
- Assist with Undergraduate and Postgraduate teaching of medical and other students
- Maintain a personal procedural log book

Research & Education

- Support is available for conferences and educational sessions
- Registrar-led research is encouraged
- Participate in departmental research activities as directed

Other

- Assist the Head of Unit in administrative duties as required.
- Assist in making a safe working environment by reporting any incidents of unsafe work practices, sites or equipment and assist in the resolution of these issues.
- Participate in Austin Health performance appraisal program as required.
- Undertake not to reveal to any person or entity any confidential information relating to patients and employees, policies, processes and dealings and not to make public statements relating to the affairs of Austin Health without prior authority of the Chief Executive Officer.
- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management

All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values
- Registered Medical Practitioner in Australia (or the ability to be registered).
- Appropriate surgical training and experience for the role.
- Demonstrated commitment to high quality patient care.
- Demonstrated capability and interest in research.
- Demonstrated commitment to teaching.
- Demonstrated ability to communicate at all levels.
- Demonstrated surgical competency
- Demonstrated teamwork and collaboration

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aborigineemployment/>

Document Review Agreement

Manager Signature	
Employee Signature	
Date	