

# Austin Health Position Description



**Position Title: Clinical Genetics Advanced Trainee**

Classification:	Advanced Trainee in Clinical Genetics
Business Unit/ Department:	Clinical Genetics
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43
Reports to:	Director Clinical Genetics, Austin Health
Direct Reports:	Nil
Financial management:	Budget: Not Applicable
Date:	08.05.2020

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

This position is for a fixed term, up to full time trainee in Clinical Genetics and is accredited by the RACP. The successful applicant will work within a multi-disciplinary team based predominantly in the Clinical Genetics Service at Austin Health, but with the exciting opportunity to work across all sites and disciplines within the Genetics of the North East service including at the co-located Mercy Hospital for Women. This will provide the opportunity to be involved in a variety of genetic services including familial cancer, adult and paediatric general genetics, cardiac, renal, prenatal diagnosis, neonatal and neurogenetics. The position will also allow for access to peer support, educational opportunities and where applicable clinical work via Victorian Clinical Genetics Services (VCGS) in order for the trainee to enhance their clinical practice and training

## About the Department

Austin Health Clinical Genetics Service was established in July 2009 as one of the provisions of Victoria's Cancer Action Plan 2008-11 (VCAP) commissioned by the Department of Human Services (DHS). In 2014, the Clinical Genetics Services at Austin Health and Mercy Health merged to establish one service to provide all aspects of clinical genetics services to the North-East region of Melbourne and parts of regional Victoria. The service is called Genetics in the North East (GeNE). GeNE provides prenatal, paediatric, adult and cancer genetics services. Staff members are based at Austin Health, Mercy Health and Northern Health. Prenatal and neonatal genetic services are provided through Mercy Hospital for Women and the Northern Hospital. The Mercy Hospital for women is co-located with the Austin hospital and is one of three tertiary maternity referral hospitals in Victoria responsible for nearly 10 000 births per annum. It has the leading Victorian maternal and fetal medicine unit (The Perinatal Unit) and a tertiary level neonatal intensive care and special care unit. Cancer genetics services are provided through the Family Cancer Clinic via onsite clinics at Austin Hospital, Northern Hospital and at Eastern Health. Regional family cancer clinics in Albury/Wodonga, Ballarat and Shepparton. Other multidisciplinary services include the Cardiac Genetic Clinic, Renal Genetics and the Neurogenetic Clinic attended by geneticists and colleague subspecialists for comprehensive patient assessment and care.

World leading research in different disciplines relevant to clinical genetics is performed at campus research institutes and laboratories. Grand Rounds, multidisciplinary meetings and research seminars are held regularly at various venues around the campus.

Austin Health and VCGS have formalised a partnership to support a pathway for Clinical Genetics advanced trainees at both organisations.

The Victorian Clinical Genetics Services Limited (**VCGS**) is a not-for-profit provider of specialist clinical genetics services throughout Victoria, Tasmania and the Northern Territory.

VCGS provides a range of services, including diagnosis, risk assessment, patient management advice and counselling for people with genetic conditions. The Clinical team at VCGS work in close consultation with Medical Scientists to provide the most accurate interpretation of complex genetic tests.

A training post is available for a clinician with an interest in clinical genetics to work with a multidisciplinary team, based predominantly in the Clinical Genetics Service at Austin Health. There will be opportunity to be involved in a variety of sites/ clinics, including adult and paediatric general genetics, cardiac, renal, prenatal, and neurogenetics as well as familial cancer clinics.

The successful applicant will have opportunity to undertake a research project, and to develop skills in next generation sequencing interpretation, through links with VCGS and/or other collaborations. Exact roster, clinical and research commitments will depend on the interests and training needs of the successful applicant. A full time employee would participate in four supervised clinics per week. There is no after hours on-call requirement.

The role may fulfill the requirements of specialist training in either clinical genetics or an appropriate speciality (eg medical oncology, paediatrics or gastroenterology) and is accredited by the Royal Australasian College of Physicians. The applicant must have completed the FRACP clinical and written examinations. Applicants who have been awarded FRACP will also be considered. There may be opportunities for the successful applicant to gain exposure to paediatric genetics, rare disease and clinical genomics via the VCGS-Austin partnership, as appropriate.

The working environment is collective and multidisciplinary. Good clinical, organisational and interpersonal skills, enthusiasm, ability to work independently and intellectual curiosity will all be necessary. Familiarity with basic computer skills and statistics will be an advantage.

Clinical supervision will be provided by a clinical geneticist or relevant clinician dependent on the program undertaken. Pre and post clinic review meetings, clinical audits and regular supervision meetings are mandated. The successful candidate will be expected to contribute to educational activities such as journal clubs, appropriate seminars and multidisciplinary meetings on and off campus. Presentations at conferences are encouraged.

## Purpose and Accountabilities

### Role Specific:

- To provide supervised consultation for out-patients at Austin, Mercy, Northern and outreach clinics
- To work effectively with a multidisciplinary team
- To work with the FAMBIS database
- To attend training programmes in order to meet the mandatory continuing professional development requirements of the RACP
- To participate in research activities and projects, including collaboration with researchers from other centres
- Maintain appropriate channels and styles of communication to meet the needs of patients, relatives and carers, managers, peers and other professionals / agencies
- To independently manage all matters pertaining to patient care, including booking appointments, triaging referrals, managing telephone enquiries from patients and colleagues, ordering investigations and timely management of results and correspondence
- To ensure the highest standard of record keeping and file reviews, maintaining accurate and appropriate patient records, including the strict confidentiality of all records
- To attend departmental and other meetings as appropriate
- To act at all times in accordance with the highest professional standards, and to ensure that these are maintained in the delivery of all aspects of patient care

### **All Employees:**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## **Selection Criteria**

### **Essential Knowledge and skills:**

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of paediatric or adult medicine.
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels

### **Desirable but not essential:**

- Satisfactory progress towards specialist training as a clinical geneticist or other related speciality.
- Knowledge of clinical research regulatory requirements, ethics and governance
- Demonstrated commitment to research and experience with peer reviewed publication of research

## **General Information**

### **Austin Health is a Child Safe Environment**

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### **Equal Opportunity Employer**

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aborigineemployment/>

**Document Review Agreement**

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	