

# Austin Health Position Description



**Position Title: Registrar – Geriatric Medicine**

Classification:	Registrar – Geriatric Medicine
Business Unit/ Department:	Continuing Care
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 (38 hrs + 5 hours training)
Reports to:	Head of Unit / Unit Consultant
Direct Reports:	Unit HMO
Financial management:	Budget: Not Applicable
Date:	25 <sup>th</sup> May 2020

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

The Continuing Care Division provides inpatient and community care to our sub-acute and acute patients. Patients may undergo referral for assessment to a diverse group of inpatient, bed substitution and community services under program streams that include; Rehabilitation, Geriatric Medical management, residential care, health improvement programs (HIP) and hospital in the home (HITH).

Staff in the Continuing Care Division work with patients and their support people by guiding them and assisting them to achieve their negotiated goals and expectations.

Under the supervision of the unit consultant and working effectively and efficiently with the multidisciplinary team as Registrar you are responsible to ensure the right patient receives the right care at the right time in the right environment, mindful of efficient and clinically appropriate utilisation of health resources. As part of the multidisciplinary team you have shared responsibility for quality patient negotiated outcomes and you have direct supervision for the HMOs under your supervision

## About the Department

Austin Health is part of the Northern Training Alliance in Geriatric Medicine comprising Austin Health, Northern Health and Bendigo Health. As an alliance positions rotate through jobs auspiced by individual alliance members as per an agreed individualised roster.

There are 4 positions at Austin Hospital, 3 at Heidelberg Repatriation Hospital, 3 at Bundoora Extended Care Centre, 2 at The Northern Hospital, 1 at Broadmeadows Health Care and 1 at Bendigo Health. In addition, a Fellow in Geriatric Medicine position is based at Austin Health. Registrars rotate through these positions. A full range of aged care services including inpatient care (Rehabilitation, GEM, interim care, Orthogeriatrics, Stroke), consultation / liaison service, Community Rehabilitation Centre, ambulatory clinics (Geriatric Medicine, Wound management, Falls and Balance, Memory [CADMS], Continence and Chronic pain) and community care (Aged Care Assessment Service, residential aged care facility consultations [Residential InReach] and other Community Programs) are available across the sites. All ward positions are supported by an HMO or Intern. Research opportunities are also available at each site, in areas including dementia, continence, service provision and development.

Each position is for 43 hours a week, including 5 hours of formal training. The positions are part of the Northern Aged Care Training Alliance, which also includes St Vincent's / St George's. Trainees are encouraged to consider working between these metropolitan sites in different years of their training. After hours' commitments vary between positions. Time is rostered free of clinical commitments each week with attendance at the fortnightly Victorian Geriatric Medicine Training Program Thursday afternoon sessions, and other training activities include a locally organised registrar training program and communication training is **mandated**. Leave to attend conferences and study is a high priority, within awards.

A unit handbook is available for all positions.

## Purpose and Accountabilities

### Role Specific:

- Work with the multi-disciplinary teams caring for the patients in the Continuing Care Division to provide optimal care and ownership of patient outcomes.
- Coordinate care and supervise the learning opportunities for HMOs and interns under your supervision.
- Some direct patient care responsibility will be required to ensure equal division of work.
- Attendance at ward rounds, case conferences, family meetings, outpatient clinics.
- Liaise with the multidisciplinary team ensuring patient centred, high quality, clinically appropriate care is delivered to the right person at the right time and in the right place.
- Responsibility for completion of discharge summaries and liaison with GP and the patients' specialist if required.
- Attendance at Fortnightly Victorian Geriatric Medicine Training Program Thursday afternoon sessions, and other training activities include a locally organised registrar training program and communication training is **mandated**.
- Take part in the out of hours cover roster.
- Maintain appropriate levels of immunisation in accordance with Austin Health's Workforce immunisation/screening policies, in the interest of yourself, all Austin Health staff, patients and visitors.

### All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Participate in the emergency incident response activities as directed.
- Comply with the Code of Conduct

## Selection Criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of Geriatric Medicine.
- Demonstrated commitment to high quality patient care
- Demonstrated teamwork and collaboration
- Demonstrated ability to communicate at all levels

## How to apply

All positions will be appointed through the centralised match. Please visit <https://vgmtp.org/centralised-match.html> for details.

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aboriginalemployment/>

### Austin Health Values

The Austin Health values play a critical role in shaping how we operate as an organisation. They influence our performance, planning, recruitment, training and development, along with our relationships with colleagues, patients and their relatives and friends. The Austin Health values set the standard that we expect all staff to live up to in the way they undertake their role and responsibilities across the organisation, our values:

**Our actions show we care:** We are inclusive and considerate. We appreciate one another, always listening and interacting with compassion.

**We bring our best:** We are guided by the needs of our patients, bringing commitment, integrity and energy to everything we do. We are passionate about delivering excellence.

**Together we achieve:** Our culture of collaboration means we work openly with our people, our community and beyond to achieve great outcomes.

**We shape the future:** Through research, education and learning we innovate, exploring new opportunities that will change health care for the better.

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	