

# Austin Health Position Description



**Position Title:** Emergency Medicine HMO

Classification:	As per DiT agreement
Business Unit/ Department:	Emergency
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	38
Reports to:	Director of Emergency Medicine Deputy Director of Emergency Medicine CMO
Direct Reports:	
Financial management:	Budget:
Date:	April 2020

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

- Provide first line management of patients presenting to the Emergency Department.
- To assess and manage patients presenting for care and develop clinical plans and disposition decisions under the guidance of the senior doctor in ED.
- To be an advocate for patients in planning their health care.
- To be an advocate for the Emergency Department and its pivotal role in healthcare delivery.
- To maintain good working relationships with Austin Health departments and external stakeholders.

## About the Emergency Department

Austin Emergency Department is one of Melbourne's leaders in innovative models of care. Our department is growing, with attendances surpassing 90,000 per annum and it remains one of Victoria's busiest Emergency Departments. The clinical mix is diverse and challenging, with 20 percent paediatrics and complex medical and surgical presentations. The Victorian Poisons Information Centre (VPIC) co-located in the Department offers a fantastic resource for those interested in toxicology.

We have built one of Melbourne's biggest and most effective Short Stay Units where opportunities arise to practice and learn clinical medicine in a more controlled environment. Our Fast Track area is staffed by Advanced Musculoskeletal Physiotherapists, Nurse Practitioners as well as Doctors and provides ample opportunities to develop procedural skills. The Emergency Department is separated geographically into Adults and Paediatrics; there are opportunities to work shifts in the dedicated paediatric area.

Our Emergency Department values the wellbeing and health of its staff and has a wellness committee (TeamED), the ED Social Club and a departmental peer support program (WEEPS) available for all staff to participate in as they wish.

## Purpose and Accountabilities

### Clinical Duties

Emergency Medicine HMOs will be expected to assess and manage patients according to their level of experience, including the development of management plans, appropriate investigations and decisions regarding patient admission, discharge and referrals.

Currently Emergency Physicians are on the floor from 08:00-23:00 hrs 7 days a week (including Public Holidays). There is always an Emergency physician on-call outside these times, with senior registrar supports overnight.

**All Employees:**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## General Information

**Austin Health is a Child Safe Environment**

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

**Equal Opportunity Employer**

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aboriginalemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	