

# Austin Health Position Description



## Position Title: Registrar to Orthopaedic/General and Amputee Services

Classification:	Registrar Year 1 – Registrar Year 6
Business Unit/ Department:	Continuing Care Division
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours + on-call (TBA)
Reports to:	Medical Director, Rehabilitation Medicine
Direct Reports:	HMO
Financial management:	Budget: NIL
Date:	May 2020

### About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

The Registrar works with the consultants in rehabilitation medicine for the Orthopaedic/General and Amputee Units and in doing so ensures patient-centred, high quality, clinically appropriate care is delivered, at the right time and in the right place. The registrar will also supervise the HMO and the patient care provided by the HMO.

## About the Rehabilitation Unit

Royal Talbot Rehabilitation Centre, the rehabilitation campus of Austin Health, is a specialist rehabilitation centre of international standard, providing a comprehensive and co-ordinated range of services to clients with a wide range of needs. These include inpatient, outpatient and domiciliary programmes for people with spinal cord injury, acquired brain injury, amputations, multiple trauma and orthopaedic and neurological conditions.

## Purpose and Accountabilities

### Role Specific:

- Direct responsibility for all patients in the Amputee Unit.
- Responsibility for care of all patients in Orthopaedic/General Rehabilitation Unit through supervision of HMO. Some direct patient care responsibility will be required to ensure equal division of work.
- Take a leadership role in team coordination under the direction of the relevant team consultant
- Participation in the relevant Royal Talbot on-call roster.
- Attendance at ward rounds, case conferences, family meetings, outpatient clinics.
- Attendance at Orthopaedic and Vascular Surgical Ward rounds, Austin Hospital, where appropriate.
- Assessments of patients as regards suitability for rehabilitation.
- Responsibility for completion of discharge summaries, and liaison with GP, specialist if required.
- Attendance at Wednesday afternoon teaching sessions - Australasian Faculty of Rehabilitation Medicine training program.
- Participation in on-site teaching program.

### To liaise with:

- Medical, Nursing and Allied Health staff, ensuring patient-centred, high quality, clinically appropriate care is delivered to the right person at the right time and in the right place
- Referring Units
- Patients' carers
- LMO

- Participate in the emergency incident response activities, as defined within the Emergency Response Manual, as and when required, at the direction of management.
- Ensure a high level of work quality; develop, implement and monitor quality improvement activities within the department/ward, in accordance with Austin Health Policies as varied from time to time.
- Ensure safe work practices and environment in accordance with Austin Health Policies as varied from time to time.
- Report incidents or near misses that have or could have impact on safety and participate in the identification and prevention of risks

#### **All Employees:**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## **Selection Criteria**

#### **Essential Knowledge and skills:**

- A commitment to Austin Health values
- MBBS or equivalent
- Registered to practise Medicine in Australia.
- High-level English communication skills (both written and verbal).
- Demonstrated commitment to high-quality patient care.
- Demonstrated commitment to teaching.
- Minimum of three years hospital training following graduation.

#### **Desirable but not essential for Performance of the Position**

- Preference will be given to practitioners registered as trainees in the AFRM Fellowship program.

## **General Information**

#### **Austin Health is a Child Safe Environment**

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

#### **Equal Opportunity Employer**

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aboriginalemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	