

# Austin Health Position Description



**Position Title: Registrar to Victorian Spinal Cord Service**

Classification:	Registrar Year 1 – Registrar Year 6
Business Unit/ Department:	Coordinating Care Division
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours per week + On-call
Reports to:	Medical Director, VSCS and Medical Director, Rehabilitation Medicine at Royal Talbot Rehabilitation Centre (RTRC)
Direct Reports:	HMO
Financial management:	Budget: NIL
Date:	May 2020

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is to change healthcare for the better through world class research, education and exceptional patient care.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop

further. Find more at <http://www.austin.org.au>

## Position Purpose

The registrar works with the Consultants in rehabilitation medicine and spinal medicine for the Victorian Spinal Cord Service, and in doing so ensures patient-centred, high quality, clinically appropriate care is delivered, at the right time and in the right place

## About the Spinal Rehabilitation Unit

Royal Talbot Rehabilitation Centre, the rehabilitation campus of Austin Health, is a specialist rehabilitation centre of international standard, providing a comprehensive and co-ordinated range of services to clients with a wide range of needs. These include inpatient, outpatient and domiciliary programmes for people with spinal cord injury, acquired brain injury, amputations, multiple trauma and orthopaedic and neurological conditions.

**THE VICTORIAN SPINAL CORD SERVICE (VSCS)** at Austin Health is one of six such specialist services in Australia serving people who sustain traumatic spinal cord injuries from Victoria, Tasmania and the Riverina of NSW plus overseas.

As part of Victoria's State Trauma System it provides acute is continuity of care from accident with acute management, rehabilitation, community integration, long-term follow-up and readmission.

It provides comprehensive care over time through inpatient and outpatient services at the Austin Hospital and Royal Talbot Rehabilitation Centre in addition to a range of clinic and community based services.

Thus has a close partnership with many specialist units within Austin Health including the Victorian State Respiratory Service and with community service providers.

## Purpose and Accountabilities

### Role Specific:

#### REHABILITATION

- Responsible for the medical care of the spinal cord service patients in rehabilitation.
- Monitoring of physical and mental health of patient and treatment of the same, either directly or by referral to appropriate medical services.
- Assess patients referred to the Victorian Spinal Cord Service (VSCS) by outside hospitals for their suitability for transfer to the Service. To be done in consultation with and under the direction of one of the unit consultants.
- Take a leadership role in team coordination under the direction of the relevant team consultant.
- Attend ward rounds, team meetings and family meetings.
- Act as a resource for other medical practitioners, particularly those in the community, and also to community, nursing and allied health staff. Where appropriate the registrar will direct enquiries to the appropriate staff member.

#### ACUTE CARE

- Be confident in the role acting as a spinal physician.
- Responsible for acute spinal cord injury admissions to the Austin Campus of the service after hours, alternating with the Accident and Emergency registrar of the Service.

- Attend the Urology/Spinal and Orthopaedic/Spinal meetings each week to present relevant problems of patients in rehabilitation.
- Take the opportunity to liaise with and learn from many specialist services involved.
- Responsible for the medical management of spinal cord injury patients of the Service at both campuses out of hours, alternating with the Accident & Emergency registrar of the Service.
- Participation in the relevant Austin and/or Royal Talbot on-call roster.

#### **OUTPATIENT FOLLOWUP**

- Rotate through spinal outpatient clinics at Austin Campus as part of long term followup.

#### **TRAINING**

- A unique opportunity understand and be able to manage the continuum of care ( acute , rehabilitation and community ) and develop a rare skill set applicable to all areas of rehabilitation.
- Attend and take an active part in tutorials, specifically re spinal cord injury weekly, grand grounds and learning experiences at Royal Talbot Rehabilitation Centre
- A Research project is encouraged.

#### **To liaise with:**

Medical, Nursing and Allied Health staff, ensuring patient-centred, high quality, clinically appropriate care is delivered to the right person at the right time.

- Referring Units
- Patients' carers
- LMOs
- External agencies.

#### **All Employees:**

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## **Selection Criteria**

#### **Essential Knowledge and skills:**

- A commitment to Austin Health values.
- MBBS or equivalent
- Registered to practise Medicine in the State of Victoria.
- High-level English communication skills (both written and verbal).
- Demonstrated commitment to high quality patient care.
- Demonstrated commitment to teaching.
- Minimum of three years hospital training following graduation.

#### **Desirable but not essential for Performance in the Position**

- A sound understanding of information technology including clinical systems and applications relevant to the Management of rostering and risk management reporting or as required for the role and/or department.
- Preference will be given to practitioners registered as trainees in the AFRM Fellowship program.

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website:

<http://www.austin.org.au/careers/Aboriginalemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	