

Austin Health

Position Description

Position Title: Unaccredited Medical Registrar – Residential InReach

Classification:	Registrar
Business Unit/ Department:	Geriatric Medicine
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours base – as per unit roster
Reports to:	DiT Manager; Director, Geriatric Medicine, Clinical Supervisors for each rotation
Direct Reports:	N/A
Financial management:	Budget: Nil
Date:	07/05/2020

About Austin Health

Austin Health is one of Victoria’s largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne’s north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health’s current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future.

www.austin.org.au/about-us

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

About the Department

The Residential In-Reach Service (RIR) is an Austin Health service funded via the Department of Health. The service is staffed by Clinical Nurse Consultants and Doctors from the Geriatric Medicine team for the purpose of reviewing aged care residents within their facilities, providing a timely, person-centred management approach for acute medical conditions. The service also provides consultancy service to Austin Health inpatients who are residents of Aged Care Facilities.

The RIR service can:

- Provide acute assessment and intervention in Residential Aged Care Facilities (RACF), reducing the need for ED presentation
- Provide short-term follow-up of acute treatment post ED and hospital discharge
- Assist with palliative care and Advanced care planning in consultation with Community Palliative Care Services
- Administer IV/IM Antibiotics, sub cut fluids, suture wounds, facilitate X-Rays & Ultrasounds – all within the RACF
- Coordinate Trail of Voids, emergency IDC & SPC changes and PEG changes
- Facilitate Geriatrician review in RACF's for residents with complex healthcare needs, changed behaviours or who require medication review.
- Triage and commence initial management of unwell residents who may benefit from hospital intervention, expediting transfer to the emergency department, or directly to Ward 10.
- Refer appropriate patients to Hospital in the Home (HITH) for continuation of management for certain conditions (e.g. cellulitis, pneumonia).

This service is not designed to replace the routine medical care delivered by the local doctor, but rather bridge a gap when access to the local doctor is unavailable, or when the resident would benefit from specialty Geriatrician support.

The Residential In-Reach Service is available 7 days a week, currently providing service 0800-2000 Monday – Friday, and 0900-1700 on weekends and Public Holiday.

This service sits under the governance structure of the Continuing Care Division. The majority of the services offered by the Continuing Care Division are located at the Heidelberg Repatriation Hospital. An Aged Care medical inpatient consultancy service is also located at the Austin Hospital.

Continuing Care Inpatient Services consist of two 28-bed Rehabilitation/Geriatric Evaluation and Management (GEM) wards (Wards 11 & 12), a 24-bed Acute GEM unit (Ward 10), and a further inpatient unit (Ward 9) incorporating an 8 bed Cognitive Assessment and Management (CAM) Program and 16 GEM beds.

Referrals to Wards 10, 11 & 12 are primarily from the acute wards at the Austin Hospital but may also come from the Emergency Department, community (including residential aged care facilities) or other health care facilities.

The Community Programs offered include an Aged Care Assessment Service (ACAS), Transition Care Program and the and integrated Health Independence Program (HIP, including Older Persons' Complex Care/OPCC), Hospital in the Home (HITH), and Residential InReach services (formerly Outreach/ROS).

Our Ambulatory Services further include the Health and Rehabilitation Centre (HRC), SACS-funded Allied Health Service, Continence Service, Memory Service, Wound Clinic, Falls and Balance Service and Medical and Cognitive Research Unit (MCRU). There is also an overarching Geriatric Medical Clinic.

Purpose and Accountabilities

Role Specific:

- Responsible for the admission, management and safe discharge of patients of the Residential InReach Service.
- Work collaboratively as a team member with senior medical staff, junior medical staff, nursing and other staff to provide efficient, safe and quality care.
- Facilitate excellent communication and liaison with other staff, general practitioners and others involved in patient care.
- Complete appropriate documentation in the patient's hospital record. Entries should be legible, timely, regular and comprehensive so as to document important changes or decisions, and ALL entries must be dated, designated and signed.
- Communicate clearly and simply with patients and their families and carers, around the basis of diagnosis, course of disorder and proposed treatment options in a way that ensures understanding and empowers involvement in decision making about their care.
- Participate in relevant Unit quality activities, programs and rosters as requested, including weekly mortality/morbidity audits.
- Attend and participate in mandatory training requirements coordinated by the assigned Unit or Hospital.
- Specifically, this role supports the acute medical care of patients who normally live in residential aged care settings, with a strong emphasis on delivering person-centred care, and delineating the goals of treatment in consultation with the person and their medical treatment decision makers
- actively participate in case discussion and discharge planning for the InReach service, so that timely decisions are made, and the active caseload is well managed for optimal function of the team
- contribute to positive engagement with our local residential aged care facilities and local primary healthcare providers and deepen their understanding of what the InReach service can offer
- facilitate better transitions between the hospital and RACF interface in both directions, with the aim of planned transfers and direct admissions where possible, and optimized discharge planning from the wards where possible, including consults for residents in hospital wards or Emergency Department
- provide good communication of management plans with primary care providers and RACF staff, with the aim of managing future recurrent issues or pre-emptively planning for future changes, such as palliative care measures where ongoing deterioration is expected with a declining trajectory
- participate in weekend and evening cover roster as required
- work cohesively with the team and share the caseload evenly where possible
- respond to staff concerns in a manner that is consistent with the Austin Health values, and foster a culture of great teamwork and collaborative spirit

All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

Selection Criteria

Essential Knowledge and skills:

- A commitment to Austin Health values.
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note - eligible applicants will be assisted through this process if not currently registered).
- A minimum of three years' post-graduate experience as a medical practitioner.
- Demonstrated commitment to high quality patient care.
- Demonstrated teamwork and collaboration.
- Demonstrated ability to communicate at all levels.
- Competent performance of common clinical procedures such as insertion of urinary catheters, intravenous cannulation, suturing, and other medical procedures

Desirable but not essential:

- A sound understanding of information technology including clinical systems.

General Information

Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aborigineemployment/>

Document Review Agreement

Manager Signature	
Employee Signature	
Date	