

# Austin Health Position Description



## Position Title: Accredited General Surgery Registrar

Classification:	Registrar
Business Unit/ Department:	Division of Surgery, Anaesthesia & Procedural Medicine
Agreement:	Victorian Public Health Sector (AMA Victoria) - Doctors in Training Agreement 2018-2021
Employment Type:	Fixed-Term Full-Time
Hours per week:	43 hours per week - as per unit roster
Reports to:	Chief Medical Officer through the Division of Surgery Medical Director and Individual Heads of Units  Professional accountability is to the Chairman, Division of Surgery
Direct Reports:	Nil
Financial management:	Budget: Not Applicable
Date:	April 2019

## About Austin Health

Austin Health is one of Victoria's largest health care providers. Comprising the Austin Hospital, Heidelberg Repatriation Hospital, Royal Talbot Rehabilitation, Hospital in the Home and community based health services; Austin Health is an internationally recognised leader in clinical teaching, training and research, with numerous university and research institute affiliations.

Austin Health employs near 9,000 staff across its sites; including over 1,600 doctors and 3,000 nurses, and delivers a full range of leading edge clinical services, including several state-wide services (liver transplant, spinal cord injury service, respiratory support service, child inpatient mental health service). In total, Austin Health provides over 900 beds, including mental health, aged-care and rehabilitation beds and a range of community and in the home services. The current annual operating budget is in excess of \$960 million.

Austin Health delivers vital state-wide services to all Victorians, including to diverse multicultural and veteran communities. It also provides community and specialty services to the people of Melbourne's north-eastern corridor in a safety-focused, team-oriented and stimulating work environment.

Austin Health's current vision is shaping the future through exceptional care, discovery and learning.

Our values define who we are, shape our culture and the behaviours, practices and mindset of our people. Our values are: Our actions show we care, we bring our best, together we achieve and we shape the future. [www.austin.org.au/about-us](http://www.austin.org.au/about-us)

Austin Health is committed to providing an inclusive culture where all employees can contribute to the best of their ability and strive to develop further. Find more at <http://www.austin.org.au>

## Position Purpose

A registrar is required to perform the duties of the position efficiently, according to the standards of Austin Health. Austin Health will assist in meeting the training requirements of all surgical trainees in accordance with the guidelines.

## About General Surgery

The Division of Surgery, Anaesthesia & Procedural Medicine is responsible for the provision of services within the auspices of general surgery and specialty units to patients across Austin Health, which is situated at Austin Hospital and Heidelberg Repatriation Hospital. The Department is committed to the provision of high quality patient care and maintains an ongoing commitment to Under Graduate and Post Graduate training and teaching. Also provided is a consultative service for other units with Austin Health.

The General Surgery Department provides both elective and emergency work. The Division consists of General Surgery and Speciality Units.

General Surgery units:

- Hepato-Pancreato-Biliary & Liver Transplant Unit
- Breast Unit
- Upper Gastro Intestinal and Endocrine Unit
- Colorectal Unit
- TSC Registrar / Night Duty Registrar

Speciality units:

- Orthopaedics
- Urology
- Plastics
- ENT/Head & Neck
- Oral Maxillofacial
- Ophthalmology
- Gynaecology
- Gastroenterology
- Thoracic Surgery
- Cardiac Surgery

Consultations on any site need to be attended to within 24 hours and this also includes the Royal Talbot Rehabilitation Centre in Kew. Support is available for conferences and educational sessions, and research is encouraged within the units.

## Purpose and Accountabilities

### Role Specific:

- There are a number of surgical sessions and outpatient sessions per week; pre-admission clinics are included in the outpatient's sessions for some units.
- Attend to all referrals within 12 hours.
- Participate in the on-call roster as required.
- Perform after hours work and night duty as required.
- Provide a consultative service to other Units as required.
- Cover other Surgical Units as requested by the Hospital as required.
- Demonstrate a commitment to working as a team member with peer medical, resident, nursing and other staff to provide efficient, safe and quality care across the continuum.
- Participate in the auditing and review of clinical practices to improve clinical outcomes.
- Research & Education,
- Support is available for conferences and educational sessions,
- Research is encouraged.

### All Employees:

- Comply with Austin Health policies & procedures, as amended from time to time, which can be located on the intranet (The Hub): <http://eppic/>
- Report incidents or near misses that have or could have impact on safety - participate in identification and prevention of risks
- Comply with the Code of Conduct

## Selection Criteria

### Essential Knowledge and skills:

- A commitment to Austin Health values.
- Registration as a Medical Practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) - (note eligible applicants will be assisted through this process).
- Have appropriate training and experience applicable to the field of general surgery.
- Demonstrated commitment to high quality patient care.
- Demonstrated teamwork and collaboration.
- Demonstrated ability to communicate at all levels.

### Desirable but not essential:

- A sound understanding of information technology including clinical systems and applications relevant to the management of rostering and risk management reporting or as required for the role and/or department.

## General Information

### Austin Health is a Child Safe Environment

Austin Health is committed to child safety. We want children to be safe, happy and empowered. We support and respect all children, as well as our staff and volunteers. Austin Health has zero tolerance of child abuse, and all allegations and safety concerns will be treated seriously in line with legal obligations and our policies and procedures.

### Equal Opportunity Employer

Applications from Aboriginal and Torres Strait Islanders are encouraged to apply. For more information about working at Austin Health, please follow this link to Austin Health's Aboriginal Employment website: <http://www.austin.org.au/careers/Aborigineemployment/>

## Document Review Agreement

<b>Manager Signature</b>	
<b>Employee Signature</b>	
<b>Date</b>	